

## Monterey Township Board Meeting

April 3, 2017

1. Meeting called to order by Supervisor Reinart at 2000 at the Community Building. Board members present:
  - Reinart
  - Collier
  - L. Commons
  - Megan Cook (ex officio)Board members absent:
  - E. Commons
  - J. Frank
2. There were 8 citizens present as well as Bob Janeski
3. Reports:
  - a. Judge Baillargeon was supposed to come and talk with the board members but did not show.
  - b. No new news from Brian the Assessor. He is just been reassessing areas.
  - c. Township Board Members:
    - Reinart: (Property) Brenner property on 125<sup>th</sup> has 14 days until a clean-up bid is placed. (Library) Librarian is moving on/retiring. Monterey Township has a big influence on who gets to go to that spot. (Fire Dept) Meeting later in April. Increased hourly wages from \$17.50 to \$18.00 Also the Fire Dept gets fuel from the village and is supposed to write down a code any time they get fuel. But the documentation hasn't been always showing up so the village wants to purchase a pump that has a code you have to enter into first before getting fuel. Total cost for such pump is \$8500 and the village wants the Fire Dept. to pay half. Reinart and Collier disagree and dislike.
    - L. Commons: (EMS) Amount will increase a little bit.
4. Reinart makes motion to approve March Minutes:
  - Collier Motions to Approve minutes
  - L. Commons seconds
  - All vote: 3 I's 0 Nays – Minutes Approved
5. Reinart makes motion to approve financials:
  - Collier motions to approve financials.
  - L. Commons questions the certificates of clarification. L. Commons says the total for Certificate of Deposit was total \$300,000 where one was \$100,000 and other was \$200,000.
  - Reinart moves to make a new motion to approve financials with exception to clarify certification of deposit.
  - Collier motions to approve financials with clarification.
  - L. Commons seconds.
  - All vote: 3 I's ) Nays – Financials with clarification approved.

6. Reinart makes motion to pay the bills.  
Collier seconds motion.  
All vote: 3 I's 0 Nays – Paying bills approved.
  
7. Old Business:
  - a. Cemetery Walkthrough: Reinart, Collier and L. Commons walked through the cemetery 4/3 at 7pm and took notes of a few things that needed to be done. The big tree has been cleaned up but there are 4-6 stones damaged, a little damaged to the building (not new one) Quite a few stumps. Reinart thought it would be good to maybe contact the insurance company about damages. Board members will figure out what they want done then accept bids about fixing these damages.
  - b. Cemetery Clean-Up is April 22<sup>nd</sup> from 9am-2pm unless in rains. If rains clean-up day moves to April 29 from 9am-2pm. Lunch will be provided. Not quite sure what lunch is. FFA? Maybe making/grilling hotdogs? If helping out and bringing own materials to work with, please make sure to label your own materials.
  - c. Transfer Station Committee Report: Reinart, E. Commons, Collier and Carl Avery met at 5pm. Carl Avery was interviewed for position of the transfer station attendant. Committee indicated that they would like to conduct an annual review at the conclusion of the transfer station season. Committee granted the power to hire the transfer station attendant per the Township Board at the Annual Meeting on March 25, 2017; Commons made a motion to offer position to Carl Avery. Collier Seconded motion. Motion passed 3-0. Meeting adjourned at 5:30pm per Reinart Reinart meeting minutes.  
Reinart makes a motion to approve minutes from Transfer Station Report.  
Collier seconds motion.  
Minutes approved.
  
8. New Businesses
  - a. Sloothaak SUP – Mark Sloothaak presented a booklet of Special Use Application Site Plan to board members about taking Parcel # 16-001-007-00 and making it into a new development. The idea is to go back to property, remove gravel and sand and build for sure 1 house but no more than 4. Per Zone R1 only 2 acres are allotted per house allowing no more than 4 houses on this parcel. Not intended to bring any new elements to property, more like taking things out. Time frame for this plan is projected to be 5 years.  
Reinart makes a motion to approve plan.  
Collier seconds motion.  
All vote: 3 I's 0 nays – Motion approved.  
2 copies of plan signed one for clerk and other for PCI.
  - b. Insurance Grant-Transfer Station: Grant Cycle began April 1<sup>st</sup> and ends May. Reinart proposed to create a gate at the Transfer Station to prevent people from diving back to the property. Something such as Guard Rails. Reinart is checking the price of materials and will present it at the May meeting.
  - c. Road Bids: Township received a letter from the Road Commission about 122<sup>nd</sup> - ?? and 130 w – 34<sup>th</sup>. Lowest bid offered was from Superior Asphalt for \$338,929? Which was \$40,000 less than the other bidders.  
Reinart makes motion to approve Superior Asphalt  
L. Commons motions to approve Superior Asphalt  
Collier seconds

All vote: 3 I's 0 nays – Motion approved.

Reinart also stressed the importance of paying off bills sooner rather than later (which creates a better reputation for Township)

Reinart makes a motion to pay bills quickly and look for and hire an outside firm to do density analysis on that 3 mi of road.

Collier motions

L. Commons seconds

All vote: 3 I's 0 nays – motion approved

- d. Reinart also was approached by the PCI and was asked how the Township dealt with Bid processes.

Collier said that the township should have at least 2 bids.

L. Commons agreed.

Reinart makes a motion that bids need to be publicly notified and have at least 2 bids.

Collier motions

L. Commons seconds

All vote: 3 I's 0 nays – Motion approved

- e. Reinart talked with E. Commons about having electric at the cemetery (to flag pole/chapel?)

Reinart makes motion to begin researching and provide information in May meeting.

L. Commons supports motion

Reinart seconds

Motion passed.

Public comment: none

Reinart motion to adjourn meeting @2045

Collier seconds

Meeting adjourned